

# Refund for Students Who Withdraw from Courses

All students withdrawing from NNU must complete the "Request for Withdrawal from School" form available from the Program Coordinator of your department. All withdrawals are subject to a \$100 withdrawal fee, if the withdrawal occurs after the add/drop date of the semester.

Students who withdraw from NNU prior to a course start date will receive a 100% refund of tuition and fees charged for that course. Students who withdraw after a course begins shall receive a prorated refund of tuition. No refund of student fee or course fees will be allowed after the last day to drop courses for the semester. Students are not eligible for a refund of any charges after 60% of semester. The withdrawal date is defined as the earlier of: (1) the date that the student began the withdrawal process or officially notified NNU of intent to withdraw, or (2) the last day of documented "academic-related activity" for those students who leave school without notifying an appropriate NNU official. The official date of withdrawal is determined by the Office of the Registrar.